

Number 2 2009-10

Date: 21/09/09

Re: Request for Access Data 2008-09

For the attention of College Management Information Systems

For College MIS Departments contacts: This Bulletin is to alert you to the need to complete the data request as set out below. This is a QAA external regulatory obligation for providers of Access to HE Qualifications funded by the LSC.

Copy to Access Coordinators: This Bulletin has been copied to you so that you are made aware of the request for this data and so that you can request your own copy from your MIS colleagues as appropriate.

We have produced detailed guidance (attached) which is adapted from the QAA guidance given to us as the Access Validating Agency (AVA). The detailed guidance for Sections B & C includes references to LSC ILR data fields with the intention of making it easier for centres to complete the data return. We are participating in a pilot project this year to check the feasibility of obtaining most of this information directly from the Data Service for 2010. An Excel Spreadsheet template is also attached for the collection and return of this data.

If you have any queries about completing this data collection spreadsheet, please contact David Gittins at d.gittins@ocnser.org.uk . Tel 01227 824018

Please note the deadline for the return of this data to **OCNSER is Monday 19th October 2009. Please send completed returns via email to s.martin@ocnser.org.uk.**

Thank you very much in advance

David Gittins
Director of Access
OCNSER

Attached or available to download:

- **Word Document: OCNSER Guidance to Centres for Access Data Collection re 2008 09**
- **Excel Spreadsheet: 'Access Centre Data 08-09'**

These documents can be downloaded from our 'Briefings' web pages at:
www.ocnser.org.uk/access-to-higher-education/briefings